



Barrow Hall Stables

Church Road
Barrow
Bury St Edmunds
Suffolk
IP29 5AX

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BARROW HALL STABLES

**Barrow Hall Stables
Church Road
Barrow
Bury St Edmunds
Suffolk
IP29 5AX**

Dear Parent/Guardian

Please find enclosed forms we now have to ask you and your child to read and sign to allow your child to help at Barrow Hall Stables.

We offer this service now as a club with an annual membership, children, once as a member, will be offered training and testing and hope to offer more as the club forms.

Children are invited to help weekdays, evenings and weekends, but please check with a member of staff for closing times, and that a member of staff will be on site.

We will hold attendance sheets for signing in and out, it is not compulsory for helpers to come every week, or all day.

You as a parent are asked to provide correct clothing and equipment for your child, including suitable footwear, sun hats and cream, gloves, warm and waterproof clothing.. We must be informed of any medical conditions or general problems, so we ask if you could please state this on a separate sheet when returning the forms, please.

Yours Faithfully

Anita French
(Manager)

TASK DESCRIPTION & RISK ASSESSMENT

Activities undertaken:

Grooming horses and ponies
Tacking up
Leading ponies and horses
Mucking out
Sweeping yards
General housekeeping tasks
Feeding and watering
Changing horses rugs
Possible turning out & catching horses
Tying up of horses & ponies
Washing off horses & ponies
Cleaning tack
Some possible light manual handling
Assisting of customers
Wearing of personal protective clothing
Possible leading and helping with in the lesson

Risks identified

Risk of being bitten, kicked or trampled by horses, trapping fingers in stable doors when grooming, feeding, watering & washing of horses.
Risk of tripping, slipping or falling when leading horses.
Possible risk of injury when carrying out any manual tasks, should any incorrect manual handling techniques be used.
Possible risk of injury should personal protective clothing not be worn correctly.

Remedial Action Required

Extreme care and caution to be exercised when undertaking any required tasks as a helper. Strict adherence to company procedures and all instructions given, to enable all tasks to be carried out in a safe manner, wherever it is reasonably practicable, at all times, and wearing all required personal protective clothing.

Signed:..... Date:.....
(Parent/Guardian)

BARROW HALL STABLES

Basic Rules of the Yard

- No running or shouting on the yard
- No entering prohibited areas
- No smoking
- No swearing
- No entering stables unless authorised
- No feeding horses or carrying sweets around the yard
- Ask before feeding tit bits to horses
- No jewellery
- Suitable clothing and footwear to be worn
- Gloves must be worn when leading
- No personal stereos
- No chewing gum
- Sign in and out of the yard when entering and leaving
- Break times and lunch times as advised by the yard manager on the day
- Any problems to be reported to staff

Helper's signature:

Ihave read the yard rules and agree to abide by them.

Date:.....

BARROW HALL STABLES SADDLE CLUB

Saddle Club

In order to satisfy the S.E.I.B insurance and their interpretation of legislation regarding children working/helping within our yard, it is necessary that any child wanting to spend time on our yard in addition to their allotted lesson time must be a paid member of our training (saddle) club.

Annual Subscription

The annual subscription for the saddle club is £25.00. This fee covers the costs of training sessions and stable management tests throughout the year.

Membership Criteria

Regular client at Barrow Hall Stables
Minimum aged 11 years

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(Please detach and return with payment)

Application for an annual membership of Barrow Hall Stables Saddle Club:

Name:.....

Date of Birth:.....

Address:.....

.....

.....

Parent/Guardian

Signature:..... Date:.....

Emergency contact telephone numbers:

1).....

2).....

3).....

4).....